

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
November 16, 2023**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists held In-Person/virtually through Zoom on November 16, 2023.

MEMBERS PRESENT

Michelle Oak, *Chair*
Jennifer Kendrick
Nicole Ward, *Secretary/Treasurer*
Amanda Villaveces
Lili Williams
Karen Sheets-Mobley

MEMBERS NOT PRESENT

Michelle Stillwagon

DEPARTMENT OF PROFESSIONAL LICENSING

Aleena Russell, Board Administrator
Jamar Carter, Admin. Section Supervisor
Daniel Leffel, Board Counsel
Kristen Lawson, Commissioner

GUESTS

Kelly Kaiser, Paulina Beddow, Amanda Darnley, Roger Smith, Carol Ann Isbell, Kelly Abell, Amara Ukaonu, Sheri Puckett, Patricia Barton, Jonathan Macdonald

CALL TO ORDER

Michelle Oak called the meeting to order at 12:01 p.m.

MINUTES

A motion made by Lilian Williams to approve the October 19, 2023, Complaints Committee meeting minutes. Motion, seconded by Amanda Villaveces, carried.

A motion made by Amanda Villaveces to approve the October 19, 2023, Board Meeting minutes. Motion, seconded by Lilian Williams, carried.

A motion made by Amanda Villaveces to approve the November 8, 2023, Regulations Committee meeting minutes. Motion, seconded by Jennifer Kendrick, carried.

MONTHLY FINANCIAL REPORT

The financial statement for October 2023 was presented to the Board for review. No further action is required.

DPL UPDATE

No DPL update for the month of November.

LICENSURE STATUS REPORT

The Licensure Status Report for the month of November 2023 was presented to the Board for review. No further action is required.

KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS

LICENSURE STATUS REPORT November 8, 2023

MARRIAGE AND FAMILY THERAPISTS	628
MARRIAGE AND FAMILY THERAPY ASSOCIATES	184
TOTAL ACTIVE LICENSES AND PERMITS	812
TOTAL INACTIVE LICENSES	10

FROM LAST MONTH
THERAPISTS: Down 3
ASSOCIATES: Up 1
INACTIVE STATUS: Down 1

LEGAL

Board Counsel will present the finalized regulations at the December Board meeting.

NEW BUSINESS

Amanda Darnley and Roger Smith with AAMFT discussed the Access MFTs Initiative to help ease licensure portability. Further information can be found at <https://networks.aamft.org/portability/home>

The Board reviewed A.S. Board Approved Supervisor Request. A motion was made by Jennifer Kendrick, to approve the request. Motion, seconded by Amanda Villaveces, carried.

The Board reviewed M.B. AAMFT Supervisor Candidate Status Request. A motion was made by Amanda Villaveces, to approve the request. Motion, seconded by Jennifer Kendrick, carried.

The Board reviewed R.S. AAMFT Supervisor Status Request. A motion was made by Amanda Villaveces, to defer the request for date clarification. Motion, seconded by Lilian Williams, carried.

The Board reviewed Center for Family and Community Well-Being's (UofL) Annual Report. No further action required.

The Board reviewed NorthStar's Annual Report. No further action required.

The Board reviewed Brighter Futures Counseling's Annual Report. No further action required.

The Board reviewed Heisel and Associates' Annual Report. No further action required.

OLD BUSINESS

Updated FAQs were presented to the Board. A motion made by Amanda Villaveces to approve and upload updated FAQs to the Board website. Motion, seconded by Jennifer Kendrick, carried.

The Application Committee Handbook will be used at the December Applications Committee meeting. A motion made by Amanda Villaveces to add Nicole Ward as a temporary applications committee member for the month of December. Motion, seconded by Lilian Williams, carried.

A Board member asked about the statute change for FBI background check. There are currently no updates.

APPLICATIONS COMMITTEE

The Applications Committee did not meet in person due to lack of quorum and all applications were reviewed offline.

Associate Applications

- Approved: 0
- Deferred: 0
- Denied: 0

Licensure Applications

- Approved: 0
- Deferred: 0
- Denied: 0

Reinstatement Applications

- Approved: 0
- Deferred: 0
- Denied: 0

Provider Applications

- Approved: 0
- Deferred: 0
- Denied: 0

Post-Approval Applications

- Approved: 0
- Deferred: 0
- Denied: 0

Sponsor Applications

- Approved: 0
- Deferred: 0
- Denied: 0

A motion made by Jennifer Kendrick to approve all applications, renewals, audits, inactive requests, and CE provider applications as reviewed by the applications committee prior to this meeting. Motion, seconded by Amanda Villaveces, carried.

A motion made by Jennifer Kendrick to approve the ratifications of applications, renewals, audits, and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion, seconded by Lilian Williams, carried.

COMPLAINTS COMMITTEE

Committee members did not meet for the month of November due to lack of quorum.

A motion made by Amanda Villaveces to add Nicole Ward as a temporary complaints committee member for the month of December. Motion, seconded by Lilian Williams, carried.

PER DIEM

Motion made by Lilian Williams to approve today's meeting and Per Diem for the following:

- 10/26/2023 – Jennifer Kendrick
- 11/2/2023 – Jennifer Kendrick
- 11/9/2023 – Jennifer Kendrick
- 11/8/2023 – Nicole Ward, Lilian Williams, Amanda Villaveces
- 11/15/2023 – Nicole Ward

Some Members may have been in person & filled out the paper forms for per diem dates

Motion, seconded by Amanda Villaveces, carried.

ADJOURN

A motion made by Jennifer Kendrick to adjourn the meeting at 1:00 p.m. Motion, seconded by Lilian Williams, carried.



Michelle Ivy Oak, MEd, MMFT, LMFT, CHPS®

Chair